KEY & CLEF music studio

Studio Policy for Solo & Ensemble Prep

Welcome! We are excited to be a part of your music education! Please read the following thoroughly.

Lesson Details:

- 3 lessons, dates tbd between December - February
- Lesson duration - 20 minutes each
- Two locations - Our Local Studio or Online

Tuition:

- "Tuition Costs" can be found at keyandclef.com
- This package is $45 total. If further lessons are desired, a prorated tuition for the spring can be calculated per our regular studio policy and tuition costs.
- Payment is due in full by the 1st lesson.
- Payments may be made by cash, checks, or Paypal ONLY. Paypal transactions will be charged an extra 3.5%.
- Late payments made more than 7 days from the due date will be assessed a $10 late fee per student.

My Music Staff Account:

- My Music Staff will be used for studio/student calendars, online payments, and communication.
- You will receive set-up instructions for your account after registering online.

Attendance / Events:

- There will be no make-up lessons for student missed lessons.
- Any lessons missed by the instructor will be made up within the above timeframe.
- If the instructor is unable to make-up the missed lesson, it will be reimbursed.

If you have any questions, please email Alison Braley, alison@keyandclef.com, or use the contact form on the website.