

KEY AND CLEF music studio

Studio Policy

Welcome! We are excited to be a part of your music education! Please read the following thoroughly.

Tuition:

- You have three options for lessons - In studio, Your home, or Virtual (decided upon by the instructor).
- When you register and a time has been confirmed, you are agreeing to pay for the entirety of the term. If you choose to withdraw before the end of the term, you will still be obligated to pay for the remaining tuition.
- Payments may be made by cash, checks, or Paypal ONLY. Paypal transactions will be charged an extra 3.5%.
- Late payments made more than 7 days from the due date will be assessed a \$10 late fee per student and will be added to the next invoice.

Attendance:

- A calendar for the current term is provided on the website. I recommend printing it for your reference.
- There will be no make-up lessons for student missed lessons.
- Any lessons missed by the instructor will be made up within the term or reimbursed.

Materials:

- **Piano** - Children will need one plastic folder with brads to be used as an assignment book. Assignment pages are provided. Adults may use any type of notebook.
- **Voice** - Children will need a 1" binder for repertoire, and one plastic folder with brads to be used as an assignment book. Assignment pages are provided. Adults may use any type of notebook.
- **Trumpet, Sax, Clarinet** - Students will need one notebook to be used as an assignment book.
- Students will be responsible for any books and supplies that need to be purchased. Links will be provided for items to be purchased from www.amazon.com. If an item is not found on amazon, your teacher will purchase the item and it will be added to your invoice.

Weekly Responsibilities:

- Children are expected to practice 5 days a week. The amount of time each day will be determined by the instructor. A consistent practice schedule will ensure faster progress. Adult practice time will be determined based on your schedule.
- Depending on the age of the student, parents may need to be actively involved in their child's practice routine.

Events:

- Spring Recital in May @ Grand Island Baptist Church (dates tbd)
- Fall Party in November @ Grand Island Baptist Church (dates tbd)
- "Meet the Maestro" *virtual meetings* - last Tuesday of every month
 - All mtgs at 7:00pm for 30 minutes
 - Perfect for all young students wanting to broaden their knowledge in music
 - Will be held on our [Rockoutloud.live](https://www.rockoutloud.live) platform

If you have any questions, please email Alison Braley, alison@keyandclef.com, or use the contact form on the website.